

GALENA PARK INDEPENDENT SCHOOL DISTRICT MINUTES OF THE BOARD MEETING

Regular Meeting Via Zoom

Monday, August 10, 2020

Administration Building of Galena Park Independent School District

14705 Woodforest Blvd.

Houston, TX 77015

6:00 PM

The Board of Trustees of Galena Park Independent School District met for a Regular Meeting Via Zoom on Monday, August 10, 2020 with the following members present: President, Ramon Garza; Vice President, Jeff Miller; Secretary, Adrian Stephens; Trustees: Wilfred J. Broussard, Jr., Wanda Heath Johnson, Noe Esparza, Norma Hernandez and Dr. John Moore, Superintendent of Schools. Elizabeth Valdez recorded the minutes.

REGULAR MEETING: At 6:13 p.m., Mr. Garza called the meeting to order.

AUDIENCE ITEMS:

Public Comment: Ms. Patricia Thomas submitted a public comment regarding use of the natatorium.

INVOCATION, PLEDGES OF ALLEGIANCE: Norma Hernandez opened the meeting with a prayer, Noe Esparza led the pledges to the American and Texas flags.

RECOGNITION: Dr. Moore recognized the following:

1. Galena Park I.S.D. will recognize the following administrators and their assignments for the 2020-2021 school year.
Victoria Garcia, Assistant Principal, North Shore Elementary
Dr. Wanda Giacona, Chief Administrative Officer
Janie Jimenez, Principal, Cimarron Elementary
Oliver Perrett, Assistant Principal, Galena Park Middle School
Angeles Rosales, Assistant Principal, Cloverleaf Elementary

BOARD COMMENTS: There were no board comments.

REPORTS: Mr. Garza introduced Harold "Sonny" Fletcher III, Senior Director for Facility Planning and Construction, who provided a 2016 Bond Program construction update

NEW BUSINESS – ACTION:

Mr. Garza asked the Board if there was a motion to approve the Amended Order of Election calling for an election conducted jointly with Harris County on the 3rd day of November 2020, for the purpose of electing three (3) positions to the Galena Park I.S.D. Board of Trustees: Position 5, Position 6, and Position 7.

A motion was made by Noe Esparza and seconded by Wanda Johnson to approve the Amended Order of Election as presented. The motion passed with a vote of 7-0-0.


Mr. Garza asked the Board if there was a motion to approve the renewal for the period of September 1, 2020 through September 1, 2021, for General Liability, Auto Liability & Physical Damage, Educator's Legal Liability and Crime Insurance provided by Texas Political Subdivisions Joint Self Insurance Fund, through an Inter-local Agreement.

A motion was made by Norma Hernandez and seconded by Wilfred Broussard to approve the General Liability, Auto Liability & Physical Damage, Educator's Legal Liability and Crime Insurance provided by Texas Political Subdivisions Joint Self Insurance Fund, through an Inter-local Agreement, as presented. The motion passed with a vote of 7-0-0.

CONSENT AGENDAS – ACTION: So that audience members might better understand the Consent Agenda process, Mr. Garza stated that the Board members receive Agenda Items prior to each Board meeting and are given adequate time to go through each Agenda Item thoroughly and to ask questions of the staff, if needed.

Mr. Garza asked the Board if any item from the General Consent Agenda should be removed for a separate vote. No item was requested for separate vote, and the General Consent Agenda was presented for a motion.

1. Consider approval of the minutes for the Workshop and Regular Meeting held on Monday, June 8, and the Special Meeting held on Tuesday, July 21.
2. Consider approval of the District Improvement Plan and Campus Improvement Plans for the 2020-2021 school year.

- 
3. Consider approval of the Student Code of Conduct for the 2020-2021 school year.
 4. Consider approval of the T-TESS appraisal for most teachers and the alternate appraisals for other staff members.
 5. Consider approval of the Galena Park ISD appraisal calendar for the 2020-2021 school year.
 6. Consider approval of the Galena Park ISD list of appraisers for the 2020-2021 school year.
 7. Consider approval of the list of middle and high school Advanced Courses as presented.



A motion was made by Wanda Johnson and seconded by Noe Esparza to approve the General Consent Agenda as presented. The motion passed with a vote of 7-0-0.

Mr. Garza asked the Board if any item from the Construction Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Construction Consent Agenda was presented for a motion.

1. Consider approval of the selection of S. Chu Architects, Inc. as the architectural firm for the Pyburn Elementary - Replacement, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract with the selected firm, or alternate(s) if negotiations should fail.
2. Consider approval of negative Change Order #1 in the amount of \$150,386.99, and authorize final payment to Prime Contractors, Inc., for Cobb Sixth Grade Campus and Woodland Acres Middle School Renovations, and Cobb Sixth Grade Gymnasium Addition (Project 900-2018) with a final construction cost not to exceed \$4,641,613.01.

A motion was made by Norma Hernandez and seconded by Wanda Johnson to approve the Construction Consent Agenda as presented. The motion passed with a vote of 7-0-0.

Mr. Garza asked the Board if any item from the Financial Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Financial Consent Agenda was presented for a motion.

- 
1. Consider approval to ratify the Operation Connectivity Interlocal Acquisition Agreement with Region 4 Education Service Center for technology purchases.
 2. Consider approval for the purchase of carts from Wenger Corporation, via Buyboard Contract Number 583.19, for a cost not to exceed \$135,000.00 for the period August 1, 2020 - July 31, 2021.
 3. Consider approval of the sale and execution of the resale deed for \$34,135.72 to purchase Lots 21 and 22, Block 12, Fidelity Addition.
 4. Consider approval of the proposed Budget Amendments for the months of June and July 2020.
 5. Consider approval for the purchase ThinkCERCA via Region 19 Allied States Cooperative 15-7162 utilizing Instructional Materials Allotment funds, at an estimated total cost of \$121,000.
 6. Consider approval of the Master Service Agreement for Software Support and Maintenance Agreement for the period of September 1, 2020 through August 31, 2021, from Frontline Education via the Cooperative Region 19 Contract #17-7247 at an estimated amount of \$400,000.
 7. Consider approval to call the public hearing for the purpose of discussing the 2020-21 Budget and Tax Rate on Tuesday, August 25, 2020, at 4:45 pm to be held at the District's Administration Building and authorize the Administration to publish the required public notice.
 8. Consider approval of the resolution committing 100% of Campus Activity Fund balance at August 31st of each fiscal year end as a portion of the Special Revenue Fund balance as presented.
 9. Consider approval of the purchase of grocery supplies funded by Student Nutrition for the 2020-2021 school year as presented:
Hardie's Fresh Foods \$332,000
Kurz & Company \$236,200
Labatt Food Service \$6,722,000
Milk Products LP (Borden Dairy Company) \$1,868,500
Trident Beverage, Inc. \$81,600
 10. Consider approval for the renewal of RFP 17-015 Warehouse Supplies for the period of September 1, 2020 through August 31, 2021, at an estimated annual expenditure of \$850,000 to vendors listed below:
Butler Business Products, LLC
Gateway Printing & Office Supply, Inc.
Graphics Unlimited, Inc.
Liberty Office Products
Nasco (Nasco Education, LLC)
- 

Pyramid School Products
Delta Education (School Specialty, LLC)
Shiloh Printing, LLC
The Tree House

11. Consider approval for the renewal of RFP 17-016 Custodial Supplies for the period of September 1, 2020 through August 31, 2021, at an estimated annual expenditure of \$500,000 to vendors listed below:
Buckeye Cleaning Center - Houston
Butler Business Products, LLC
Liberty Office Products
Matera Paper Company, Inc.
Pyramid School Products
12. Consider approval for the renewal of RFP 19-005R Beverage Vending Services for the period of September 1, 2020 through August 31, 2021, from Keurig Dr. Pepper, at an estimated annual expenditure of \$75,000.
13. Consider approval for the renewal of RFP 18-010 Pest Management Services for the period of September 1, 2020 through August 31, 2021, from Bug Man Pest Control, at an estimated annual expenditure of \$150,000.
14. Consider approval of the Partnership Agreement with Communities In Schools of Southeast Harris County for \$327,000.00.
15. Consider approval of the contract between the District and Visual Communication Services (VCS) for the 2020-2021 school year for sign language interpreting services via Harris County Department of Education (HCDE) contract# 17/041KJ (General Consultant Services) for approximately \$100,000.
16. Consider approval to sign the Shared Service Arrangement (SSA) with Tri-County East Regional Day School Program for the Deaf (TCE-RDSPD), and renew the agreement with TCE-RDSPD via an interlocal agreement with Goose Creek Consolidated Independent School District for a period of one year beginning August 2020 through July 2021 at an estimated expenditure of \$425,000. The annual expenditure may increase based on utilization of contracted services.
17. Consider approval of the service agreements with Avondale House to provide day school, speech therapy and behavior support services for the period of September 1, 2020 to August 31, 2021 at an estimated cost of \$300,000.
18. Consider approval of the Interlocal Agreement with Harris County Department of Education - Academic and Behavior School - East (HCDE-ABS East) for 2020-2021 services in the amount of \$80,000.
19. Consider approval to pay the San Jacinto College District an estimated amount of \$400,000 for student tuitions for the dual credit program for the 2020-2021 school year.
20. Consider approval to purchase textbooks for the students in the dual credit scholarship program from Barnes & Noble College Booksellers at an estimated total amount of \$250,000.

A motion was made by Jeff Miller and seconded by Noe Esparza to approve the Financial Consent Agenda as presented. The motion passed with a vote of 7-0-0.

INFORMATION: The following documents were presented for information:

Sonya George, Deputy Superintendent for Operational Support/Chief Financial Officer presented:

1. Emergency Purchases Authorized by Resolution - COVID-19 Pandemic
2. Donation Report for July 2020
3. Comparative Tax Collection Report for the period of September 1 through May 31 for fiscal years 2018-2019 and 2019-2020
4. Comparative Tax Collection Report for the period of September 1 through June 30 for fiscal years 2018-2019 and 2019-2020
5. Certification of Tax Collection Rate
6. Annual Report of the District's Cooperative Purchasing Program Management Fees for fiscal year 2020-2021
7. The 2016 Bond Program Financial Report as of June 30, 2020

Elizabeth Lalor, Deputy Superintendent for Educational Support and School Administration presented:

1. Early Head Start Policy Council Meeting Minutes for May 2020
2. Early Head Start Policy Council Meeting Minutes for June 2020
3. Early Head Start Update and Fund 205 Expenditure Report Summary for May 2020
4. Early Head Start Update and Fund 205 Expenditure Report Summary for June 2020

At 6:39 p.m., the Board met in Executive Session as authorized by Sections 551.001 through 551.084, et seq of the Texas Government Code pursuant to:

1. Consider approval of the employment of contractual personnel as presented.

At 6:47 p.m., Mr. Garza announced that Executive Session was adjourned and the Board would meet in Public Session for the following action on items discussed in Executive Session.

Mr. Garza called for a motion to approve the employment of contractual personnel as presented.

A motion was made by Norma Hernandez and seconded by Wanda Johnson. The motion passed with a vote of 7-0-0.

There being no other business before the Board at this time, the meeting was adjourned at 6:48 p.m.



Ramon Garza, President

ATTEST:



Adrian Stephens, Secretary

Wilfred J. Broussard, Jr., Trustee
Signed in the absence of Adrian Stephens,
Board Secretary